DECLARATION SHEET

FOR

GREEN TRAVEL[[1]](#footnote-1)

-

group MOBILITY ACTIVITy

IN ERASMUS+

to be completed in by the accompanying person

**General information**

|  |  |
| --- | --- |
| Sending organisation: |  |
| Full name of accompanying person: |  |
| Position or qualification: |  |
| Location of hosting organisation[[2]](#footnote-2):  (address city, country) | |  | | --- | |  | |  | |  | |  | |

**Exact activity dates**

|  |  |
| --- | --- |
| Start date of the activity: |  |
| End date of the activity: |  |

**Travel time**

|  |  |  |  |
| --- | --- | --- | --- |
| Needs for the journey:  (outward and return) |  | 1 | travel day |
|  | 2 | travel days |
|  | 3 | travel days |
|  | 4 | travel days |
|  | 5 | travel days |
|  | 6 | travel days |

**Means of transport (or a combination)**

|  |  |
| --- | --- |
|  | Bus |
|  | Train |
|  | Carsharing |
|  | Other, precise: |
|  |  |

**Distance in kilometres (please use the distance band calculator by the European Commission)**

<https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

|  |  |
| --- | --- |
| Total distance in km:  (from sending organisation to location of hosting organisation[[3]](#footnote-3)) |  |
| Sustainable means of transport used for the following distance in km: |  |

**Relevant documents to be attached to the declaration**

|  |  |
| --- | --- |
|  | Proof of attendance of the activity in the form of a participants list (including accompanying persons) and the implemented learning programme (including the schedule of the activities, the methods used, the achieved learning outcomes, as well as the starting and end date of the activity). The supporting documents must be signed by the sending and hosting organisation. For activities organised at a seat of an institution of the European Union, the supporting documents must be signed by the two sending organisations. |
|  | Proof of travel documents in the form of transport tickets, boarding passes, invoices or other documents proving the use of sustainable means of transport |

**Declaration of honour and signature**

|  |  |
| --- | --- |
| I, the undersigned:   * declare having used a green means of transport to travel to/from the activity; * certify that the information contained in this declaration sheet is accurate and in accordance with the facts. | |
| Accompanying person of sending organisation | |
| Full name: |  |
| Place: |  |
| Date: |  |
| Signature | |

1. Green travel is defined as the travel that uses low-emissions means of transport **for the main part of the travel**, such as bus, train, carsharing or other. [↑](#footnote-ref-1)
2. In case the address of the venue is different to the address of the hosting organisation, please indicate the address of the venue, where the activity will take / took place. This information. This information must be reported in the reporting tool (Beneficiary Module) too. [↑](#footnote-ref-2)
3. In case the address of the venue is different to the address of the hosting organisation, please indicate the address of the venue, where the activity will take /took place. [↑](#footnote-ref-3)