**Consent for registration on TwinSpace**

**eTwinning is part of Erasmus+ programme, the European Union's programme for education, youth and sport. eTwinning on the European School Education Platform offers schools, teachers and students in Europe a secure platform to exchange ideas and create projects together.**

The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the school) intends to use the project and communication platform TwinSpace, designed for the school sector. TwinSpace is an offer of the EU programme eTwinning. TwinSpace is used within the framework of European school partnerships and serves the communication, exchange and interaction between pupils. TwinSpace puts the pupils at the centre of the collaboration.

A TwinSpace is only accessible to members, i.e. people who have been invited by the founders (teachers) of a European school partnership. The main users are teachers and their pupils. However, the responsible teachers can also invite other people to their TwinSpace and give them access to this workspace, e.g. teachers from countries not participating in the European eTwinning programme, parents, etc. The TwinSpace platform consists of six sections: "Home", "Pages", "Materials", "Forums", "Online sessions" and "Members".

**Authorisation**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name and surname) as the person with parental authority of the pupil \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name and surname) hereby consent to the registration for the TwinSpace with the functionalities described above. In addition, I consent to the collection, processing and use of personal data in the form of first name and surname by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the school) for the purposes stated under "Data protection and privacy policy" in the knowledge that I can withdraw my consent.

**Data protection and privacy policy**

When pupils register in the TwinSpace \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the school) processes personal data in the form of the pupil's first name and surname. This is necessary because the TwinSpace is used for collaboration on a specific project and pupils must therefore be identifiable by name for teachers and other project participants. After registering with the TwinSpace, personal information of the pupils can be retrieved and stored, depending on which functionalities of the TwinSpace are used and which information the individual pupils provide about themselves and whether pictures on which the pupils are depicted are to be shared with the other project participants.

The personal data collected and all relevant information is stored on secure servers of the service provider (European Schoolnet) in Belgium. The operation of the service provider's computer centres is in accordance with the European Commission's security directives as defined by the Security Directorate for this type of servers and services. You can find eTwinning's privacy policy here: <https://school-education.ec.europa.eu/de/node/184980>.

**Right of withdrawal**

Consent can be revoked at any time in the future without giving reasons. In the case of revocation, the personal data may no longer be used for the stated purposes in the future and the access data and the profile will be deleted, provided that no statutory retention rights or obligations apply. If consent is not revoked, it will remain valid for an unlimited period of time, i.e. even after the end of the school affiliation. Consent is voluntary; refusal or withdrawal of consent will not result in any disadvantages.

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| *Date :* |  | *Name :* |  | *Signature :* |